

Job Profile

Traffic Management Professionals

Operations Manager

(OM-HMM-JAN12)

TODAY, WE BROUGHT INVALUABLE

SUPPORT TO THE TEAM

WHAT WILL YOU DO TOMORROW?

Job Title	Operations Manager
Reporting to	HMM Contracts Director
No. Reports	12 to 18 varies
Business/ Division	Graham HMM
Location	Scotland
Contract Type	
Salary	Negotiable

Job Summary

Manage and develop the operations of our Traffic Management and Highways and Transport activities in Scotland.

This will involve Liaising with our customers and prospective customers, utilising and developing your team in safely providing our customers with their needs including communicating with our quantity surveyors in preparation of quotations and proposals.

Implementing an equipment maintenance regime to ensure that all equipment is in a legal safe and immediately usable condition.

Job Description

Manage the Scotland team to:-

Ensure that all operations are approached in a safe professional manner including assessing of risk, preparation of Risk Assessments and method statements.

Where required deliver above RAMS.

Promote a culture of safety and professionalism.

Promote a culture where our customers needs are met quickly courteously and safely.

This job description is intended to give the applicant an appreciation of the role envisaged for Traffic management professionals.

It does not attempt to detail every activity. Specific tasks & objectives will be agreed with the post holder at regular intervals.

Person Specification

Technical Competencies

Essential

Driving license acceptable to our insurers.

Traffic management background.

Lantra Cards for TMF as a minimum.

A flexible approach.

Communication Skills

People Skills

Desirable

Previous experience in a similar role.

CSR or CSCS cards/

HGV license

Behavioural Competencies

Team player: Positive can do approach remembering that teamwork is the order of the day.

Customer / Client Focus: Keeps the customer (internal and external) as the focal point for our activities. Seeks to understand the needs of the customer and provide within the legal confines of Chapter 8.

Please apply by either contacting Leigh Atchison on 028 9046 1821, by email to dorothy.lynas@graham.co.uk or visit our website, www.graham.co.uk for downloading application & monitoring form

Quote Reference No: OM-HMM-JAN12

Closing Date: Monday 6th February 2012

Please Note: Only successful candidates will be contacted

Graham Asset Management are an Equal Opportunities Employer

