



## SUSTAINABLE PROCUREMENT POLICY

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GRAHAM operates primarily as a Construction contractor, undertaking Building, Civil Engineering, and Design and Build projects, and is committed to sustainable procurement in a responsible and sensible manner.

By definition sustainable procurement is the process of purchasing goods and services that takes into account the social, economic and environmental impact that such purchasing has on people and communities.

The GRAHAM sustainable procurement policy is achieved through consideration of what products are made of, where they have come from, who has made them, how they are transported and how they are eventually disposed of. The specific sustainable procurement practices which GRAHAM are committed to at all levels within the Company are as follows:

- Procure goods and services, which reflect up-to-date specifications or standards for environmental sustainability.
- Promote a level of sustainability awareness amongst GRAHAM supply chain partners and encourage them to adopt sustainable practices.
- Include sustainability issues as part of our subcontractor & supplier appointment process.
- Prohibit the use of products or processes, which are potentially damaging to the environment, where a less environmentally damaging alternative is available.
- Where feasible reduce the purchase of new products by re-using existing products.
- Where we have design responsibilities, specify products which are made from recycled material and / or specify products which can be recycled.
- Where possible purchase local products and services and support SME and BAME business markets to encourage a diverse supply base.
- Encourage and procure Ethical and fair trading (e.g. FAIRTRADE) and employment (e.g. Ethical Trading Initiative) certified products
- Ensure the purchase of Legal and Sustainable Timber products (as is mandatory for UK Government Project Works from January 2009)
- Procure recycled office paper products and Reuse and Recycle waste paper.

GRAHAM is committed to the principle of "*Acting Today – Enriching Tomorrow*" and plans all operations strategically to prevent problems rather than merely responding to symptoms. This ensures adequate and appropriate resources are available to meet these objectives and comply fully with both the letter and spirit of current legislation.

This policy is based on guidance from DEFRA, new EU Sustainable Procurement Directives, Building Research Establishment and the UK Construction Procurement Manual. Procedures have been developed to ensure policy compliance.

The Company's Environmental Management System is certified to **BS EN ISO 14001:2004** in order to demonstrate our commitment to this facet of the business.

Date of issue:  
January 2010

Date for review:  
January 2011

**SIGNED**

**Alan Bill**  
**Managing Director - Construction**